

**TRANSFER CHECKLIST FORM for  
Kapi'olani CC Associate Degree in Nursing (ADN) Program  
to UH-Mānoa Bachelor of Science in Nursing (BSN) Program**

Name: \_\_\_\_\_

Grad Term/Year: \_\_\_\_\_

This Transfer Checklist Form is intended to assist Associate Degree in Nursing (ADN) students at Kapi'olani Community College with transferring to the Bachelor of Science in Nursing (BSN) Program at the University of Hawai'i at Mānoa via the Hawai'i Statewide Nursing Consortium (HSNC) **for Fall 2021 and thereafter.**

Step	Item	Target Completion Date
<input type="checkbox"/> <b>1</b>	<p><b>Complete Pre-BSN coursework:</b>                      Expository Writing: <u>ENG 100 (or ESL 100)</u>                      Quantitative Reasoning: <u>MATH 100 or higher</u>                      DA/DH/DL Course: _____                      DA/DH/DL Course: _____                      DB Course: <u>PHYL 141, PHYL 142, MICR 130</u>                      DP Course: <u>CHEM 100 or higher, BIOC 141</u>                      DY Course: <u>PHYL 141L, PHYL 142L</u>                      DS Course: <u>HDFS/FAMR 230, PSY 100</u>                      FG (A/B/C) Course: _____                      FG (A/B/C) Course: _____                      Pharmacology: <u>PHRM 203</u>                      WI: _____                      WI: _____                      WI: _____ (*)</p> <p>(*) <b>Third WI course</b> may be needed for LPN-RN Transition graduates. (Please meet with a nursing counselor for advising.)</p> <p><b>DA</b> = Diversification of Arts  <b>DH</b> = Diversification of Humanities  <b>DL</b> = Diversification of Literature  <b>DB</b> = Diversification of Biological Sciences  <b>DP</b> = Diversification of Physical Science  <b>DY</b> = Diversification of Laboratory  <b>DS</b> = Diversification of Social Sciences  <b>FG</b> = Global and Multicultural Perspectives (Categories A,B or C)  <b>WI</b> = Writing Intensive</p> <p><b>Academic Advisory:</b> Use the <a href="https://www.kapiolani.hawaii.edu/academics/programs-of-study/liberal-arts-program/">Kapi'olani CC Associate in Arts (AA)/ Liberal Arts advising sheet</a> (within the URL link below) to discern other courses that will fulfill DA, DH, DL, DP and FG requirements.</p> <p><b>Application Advisory:</b> Must have <b>2.0 cumulative grade point average (GPA)</b> for all coursework completed.</p>	<ul style="list-style-type: none"> <li>•Courses may be completed before the start of the ADN program (as a pre-nursing student).</li> <li>•Pre-BSN coursework may be in progress at the time of application to the RN-BSN program.</li> <li>•Pre-BSN coursework must be completed to graduate from UHM RN-BSN program.</li> </ul>
<input type="checkbox"/> <b>2</b>	<p><b>Complete ADN/LPN-RN TRANSITION Program</b></p>	<ul style="list-style-type: none"> <li>•End of Fall term</li> <li>•End of Spring term</li> </ul>
<input type="checkbox"/> <b>3</b>	<p><b>Complete <u>University of Hawai'i System Application Form</u></b> (UHSAF) with application fee.  <a href="https://www.uh-manoa.org/transfer/">https://www.uh-manoa.org/transfer/</a></p> <p><b>Application Advisory:</b> When completing (online) UHSAF, indicate major as "Online RN to BS"</p>	<ul style="list-style-type: none"> <li>•By January 5 (for entry in Fall term)</li> <li>•By July 1 (for entry in Spring term)</li> </ul>
<input type="checkbox"/> <b>4</b>	<p><b>Send official academic transcripts from non-UH System institution(s) to UH-Mānoa Admissions Office:</b> Have official transcripts sent from each post-secondary institution attended excluding any University of Hawai'i System institution(s). Unofficial, faxed, hand-carried, or student copies of academic documents will not be accepted.</p> <p><b>Transcripts sent to:</b>  <a href="mailto:manoa.admissions@hawaii.edu">manoa.admissions@hawaii.edu</a>                      or:                      University of Hawai'i at Mānoa                      Office of Admissions                      2600 Campus Road, Room 001                      Honolulu, HI 96822-2385</p>	<ul style="list-style-type: none"> <li>•By January 5 (for entry in Fall term)</li> <li>•By July 1 (for entry in Spring term)</li> </ul>

<input type="checkbox"/> <b>5</b>	<p><b>Complete <u>UH-Mānoa School of Nursing HSNC BSN Application Form</u></b> with application fee via the <i>NursingCAS</i> website (at <a href="http://www.nursingcas.org/">http://www.nursingcas.org/</a>)  <b>For more information on the UHM BSN Bridge go to this site:</b>  <a href="https://nursing.hawaii.edu/nursing-bachelor/online-rn-to-bsn/">https://nursing.hawaii.edu/nursing-bachelor/online-rn-to-bsn/</a></p> <p><b>Application Advisory:</b> When selecting a program within the Nursing CAS application, <b>within the field titled "Delivery," please select "Hybrid"</b> from the drop-down menu; after which you will need to <b>select your school (i.e., "University of Hawaii at Manoa School of Nursing &amp; Dental Hygiene")</b> and then <b>choose the nursing program titled "Online RN to Bachelor of Science in Nursing."</b></p>	<ul style="list-style-type: none"> <li>•By January 5 (for enrollment in UHM Nursing in Fall term)</li> <li>•By September 1 (for enrollment in UHM Nursing in Spring term)</li> </ul>
<input type="checkbox"/> <b>6</b>	<p><b>Receive Acceptance Notification Letter from UH-Mānoa Office of Admissions</b></p> <p>Submit tuition deposit by deadline (as identified within the acceptance notification letter).</p>	<p>Per UH-Mānoa Office of Admissions  2600 Campus Road, Room 001  Honolulu, HI 96822-2385</p> <p>Tel: 808-956-8975  Website:  <a href="https://manoa.hawaii.edu/admissions/index.html">https://manoa.hawaii.edu/admissions/index.html</a>  Email:  <a href="mailto:manoa.admissions@hawaii.edu">manoa.admissions@hawaii.edu</a></p>
<input type="checkbox"/> <b>7</b>	<p><b>Receive Acceptance Notification Letter from UH-Mānoa School of Nursing</b></p> <p><b>Acceptance Advisory:</b> After your acceptance is verified, the UHM School of Nursing will contact the UHM Admissions Office <b>to activate your status for the Fall/Spring</b> (for Step #8 regarding BSN courses).</p>	<p>Per Nancy Atmospera-Walch  School of Nursing,  University of Hawai'i at Mānoa  2528 McCarthy Mall  Webster Hall  Honolulu, HI 96822</p> <p><a href="#">Christopher Waiamau</a>  2528 McCarthy Mall, Webster Hall 201  Honolulu, HI 96822  Email: <a href="mailto:bsnurs@hawaii.edu">bsnurs@hawaii.edu</a>  Ph: 808-956-3794  Fax: 808-956-5977</p>
<input type="checkbox"/> <b>8</b>	<p><b>Enroll in BSN courses to complete UHM Nursing Core Curriculum (30 credits).</b></p> <p><b><u>Sample Full-time ADN-BSN Curriculum:</u></b>  <b>1st semester: (14 credits)</b>  <b>NURS 364</b> – Principles of Nursing Research and Evidence-Based Practice (4 crs), <b>(E)</b>  <b>NURS 451</b> – Population Health Nursing (4 crs)  <b>NURS 451L</b> – Population Health Nursing Lab (3 crs) <b>(O), (W)</b>  <b>NURS 452</b> – Cultural Aspects of Health Management (3 crs) <b>(H)</b></p> <p><b>2nd semester: (16 credits)</b>  <b>NURS 453</b> – Introduction to Genetics in Nursing Practice (3 crs)  <b>NURS 460</b> – Complex Nursing and Leadership (4 crs)  <b>NURS 460L</b> – Complex Nursing and Leadership Lab (6 crs) <b>(W)</b>  <b>NURS Elective</b> (3 crs) – NURS 340 (E), 343, 402, 420, 421, 431, 432, 481 or 499</p> <hr/> <p><b>(E)</b> Ethics focus  <b>(H)</b> Hawaiian, Asian and Pacific focus  <b>(O)</b> Oral Communication focus  <b>(W)</b> Writing Intensive</p>	<p>During Fall/Spring terms.</p>