



## 2008-09 Verification Worksheet

Print Student's Name: \_\_\_\_\_ Student ID (SS# or UH ID): \_\_\_\_\_

Your application for federal financial aid was selected for review in a process called "verification." In this process, we will be comparing information from your application with signed copies of your 2007 Federal tax forms, and/or other financial documents. We are required by the Department of Education to ask you for this information before awarding your financial aid. If there are differences between the information reported on your FAFSA application and your financial documents, corrections will be made to your application and your information will be reprocessed.

You must complete and sign this worksheet and submit it along with any documents requested below. We cannot continue processing your financial aid application until verification has been completed. Therefore, please submit the required items as soon as possible, so that your financial aid won't be delayed.

### A. STUDENT INFORMATION

Address (include apt. number)			Date of Birth
City	State	Zip Code	Phone Number (include area code)

### B. HOUSEHOLD INFORMATION

#### DEPENDENT STUDENTS: List the people in your parents' household; include the following:

- yourself and your parent(s) (including stepparent) even if you don't live with your parents, and
- your parents' other children (even if they don't live with your parents), if (a) your parents provide more than half of their support from July 1, 2008 through June 30, 2009, or (b) the children would be required to provide parental information when applying for Federal Student Aid, and
- other people if they now live with your parents and your parents provide more than half of their support and will continue to provide more than half of their support from July 1, 2008 through June 30, 2009.

#### INDEPENDENT STUDENTS: List people in your household; include the following:

- yourself and your spouse (if married),
- your children, if you provide more than half of their support (even if they don't live with you) from July 1, 2008 through June 30, 2009, and
- other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2008 to June 30, 2009.

Write the names of all family members (according to the instructions listed above). Also write in the name of the college for any family member, excluding your parent(s), who will be attending college at least half-time between July 1, 2008 and June 30, 2009, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship	College
		Self	Kapiolani CC

**TAXABLE INCOME / NON-TAX FILER SECTION**

**C. Student's (and Spouse's) Tax Forms and Income Information**

**1. Please check one of the following:**

- Student's (and spouse) signed 2007 Federal Tax Return: IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. (Submit with this form\*)
- You will not file and are not required to file a 2007 Federal Income Tax Return. (**Complete No. 2 below**)
- Your spouse (if married) will not and are not required to file a 2007 Federal Income Tax Return (**Complete No. 2 below**)

2. If you and your spouse (if married) did not file and are not required to file a 2007 Federal Tax Return, list below your employer(s) and any income received in 2007.

Sources	2007 Amount

**D. Parent(s)' Tax Forms and Income Information (For Dependent Students)**

**1. Please check one of the following:**

- Parents' signed 2007 Federal Tax Return : IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. (Submit with this form\*)
- Parent(s) will not file and are not required to file a 2007 Federal Tax Return (**Complete No. 2 below**)

2. If your parent(s) did not file and are not required to file a 2007 Federal Tax Return, list below your parent(s)' employer(s) and any income received in 2007.

Sources	2007 Amount

\* If you/your parent(s) did not keep a copy of your/their Federal Tax Return, request a copy from your tax preparer or from the Internal Revenue Service or request an Internal Revenue Services form that lists tax account information (1-800-829-1040).

**UNTAXED INCOME SECTION**

On your Free Application for Federal Student Aid (FAFSA), you/your parents reported an amount(s) for the 2007 calendar year on Worksheet A, Worksheet B, and/or Worksheet C. Please complete the worksheet below to inform our office where the reported income comes from. **DO NOT LEAVE ANY BLANKS**, write "0" if zero.

Student/Spouse	WORKSHEET A	Parent(s)
\$	Earned income credit from IRS Form 1040-line 66a; 1040A-line 40a; 1040EZ-line 8a	\$
\$	Additional child tax credit from IRS Form 1040-line 68 or 1040A-line 41	\$
\$	Welfare benefits, including Temporary Assistance for Needy Families (TANF). Do not include food stamps or subsidized housing.	\$
\$	Social Security benefits received, for all household members (as reported on Q.90 or Q.66 for your parents) that were not taxed (such as SSI). Report benefits paid to parents in the parent(s) column and benefits paid directly to you (or your spouse) in the student/spouse column	\$
<b>\$</b>	<b>TOTAL</b>	<b>TOTAL \$</b>



Student/Spouse	WORKSHEET B	Parent(s)
\$	Payments to tax-deferred pension and savings plans (paid directly or withheld from earnings), including, but not limited to, amounts reported on the W-2 Form in Boxes 12a through 12d, codes D,E,F,G,H, and S	\$
\$	IRA deductions and payments to self-employed SEP, SIMPLE, and Keogh and other qualified plans from IRS Form 1040-total of lines 28+32 or 1040A-line 17	\$
\$	Child support <b>received</b> for all children. Don't include foster care or adoption payments.	\$
\$	Tax exempt interest income from IRS Form 1040-line 8b or 1040A-line 8b	\$
\$	Foreign income exclusion from IRS Form 2555-line 45 or 2555EZ-line 18	\$
\$	Untaxed portions of IRA distributions from IRS Form 1040-lines (15a minus 15b) or 1040A - lines (11a minus 11b). Exclude rollovers. If negative, enter a zero here.	\$
\$	Untaxed portions of pensions from IRS Form 1040-lines (16a minus 16b) or 1040A-lines (12a minus 12b). Exclude rollovers. If negative, enter zero here.	\$
\$	Credit for federal tax on special fuels from IRS Form 4136-line 17 (non-farmers only)	\$
\$	Housing, food, and other living allowances paid to members of the military, clergy, and others (including cash payments and cash value of benefits)	\$
\$	Veterans' non-education benefits such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC) and/or VA Educational Work-Study allowances	\$
\$	Any other untaxed income or benefits not reported elsewhere on Worksheets A and B, such as workers' compensation, untaxed portions of railroad retirement benefits, Black Lung Benefits, disability, etc. <b>Tax filers only:</b> report combat pay not included in AGI (Q.35 and Q.79). <b>(Don't include</b> student aid, Workforce Investment Act educational benefits, combat pay if you are not a tax filer, or benefits from flexible spending arrangements, e.g., cafeteria plans).	\$
\$	Money <b>received</b> , or paid on your behalf (e.g., bills), not reported elsewhere on this form	XXXXX
<b>\$</b>	<b>TOTAL</b>	<b>TOTAL \$</b>

Student/Spouse	WORKSHEET C	Parent(s)
\$	Education credits (Hope & Lifetime Learning tax credits) from IRS Form 1040-line 49 or 1040A-line 31	\$
\$	Child support you <b>paid</b> because of divorce or separation or as a result of a legal requirement. Don't include support for children in your (or your parents') household, as reported in question 90 (or question 66 for your parents).	\$
\$	Taxable earnings from need-based employment programs, such as Federal Work-Study and need-based employment portions of fellowships and assistantships	\$
\$	Student grant and scholarship aid reported to the IRS in your (or your parents') adjusted gross income. Includes AmeriCorps benefits (awards, living allowances, and interest accrual payments), as well as grant or scholarship portions of fellowships and assistantships.	\$
<b>\$</b>	<b>TOTAL</b>	<b>TOTAL \$</b>

I / We certify that the information provided above is true, complete, and correct to the best of my/our knowledge. I/we understand that any false statement or misrepresentation may be a cause for denial, reduction, or repayment of my financial aid.

Student's Signature \_\_\_\_\_

Date \_\_\_\_\_

Parent's Signature \_\_\_\_\_  
 (for dependent students)

Date \_\_\_\_\_