

# Program Advising for Students

Kapi'olani Community College offers eight **credit** programs preparing for Dental Assisting, Emergency Medical Services, Medical Assisting, Medical Laboratory Technician, Occupational Therapy Assistant, Physical Therapist Assistant, Radiologic Technology and Respiratory Care. Information about these options is available from several sources as listed below. The campus also has an information office, the Kekaulike Information and Service Center in 'Ilima 102. You can obtain general college admission and testing information there. [\[Click here for a .pdf version of this page. Note: if the page does not display, click on the Refresh button on your browser and it should download\]](#)

[KCC Offerings](#) College Catalog and Schedule of Courses  
[UH Application Form](#) UH Application Form for new and returning students.

[Info Sessions](#) General Health Sciences Programs Information Sessions Schedule  
[Walk Ins](#) Walk-In Advising (no appointment necessary)

[Compass Testing](#) Compass Reading and Math Testing for English and Math placement.

The Health Sciences Department also offers three **non-credit** courses in Massage Therapy, Pharmacy Technician and Phlebotomy. To obtain the latest program details and available information sessions to attend please log on to <http://programs.kcc.hawaii.edu>

## College Catalog and Schedule of Courses

The college catalog provides official information about the programs, courses in a program and requirements for enrollment and graduation. The college catalog can be purchased at the KCC Bookstore, or you can download it from the internet and print yourself a copy. [\[View/Download catalog\]](#) The Schedule of Courses (SOC) tells you when and where a course will be offered. It also includes other useful information such as semester dates, parking information and the final exam schedule.

## UH Systemwide Application Form (SAF)

New and returning students should download a copy of the UH Systemwide Application Form. Complete it and submit it to the Kekaulike Information and Service Center (KISC), 'Ilima 102. <http://www.hawaii.edu/admissions/> Click here: [download application form](#)

## Program Brochures

Brochure and Information Session schedules are available in the Health Sciences Department Office (Kauila 122).

**Health Science Professions in Hawaii.** This brochure has information about career opportunities in health care. Education and training requirements, career responsibilities, estimated salaries and other related information for careers in health care are highlighted.

**Admission Planning HANDBOOK for Nursing, Health Sciences and EMS Applicants.** This brochure is an important resource for planning for admission to a Health Science, EMS or Nursing Program at KCC. It contains information regarding essential technical standards to help you develop a better understanding of the physical abilities and behavioral characteristics necessary for you to successfully complete specific Health Care programs offered at the college (both credit and non-credit). These standards are not conditions of admissions, but reflect the performance abilities and characteristics needed.

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## Health Sciences Information Sessions

General information sessions on all of the Health Sciences Programs (Dental Assisting, Emergency Medical Services, Medical Assisting, Medical Laboratory Technician, Occupational Therapy Assistant, Physical Therapy Assistant, Radiologic Technology, Respiratory Care and Non-Credit Health Programs) are held at scheduled times.

Students interested in a Health Sciences program are required to attend an information session. Information sessions will give you information about the prerequisite courses and other requirements for the various Health Sciences programs. This is especially important if you may be applying for more than one program. You do not need to register to attend an information session, but be sure to sign-in when you get there.

[Directions to Campus](#) Parking Lot B and C are closest to Kauila Building. You can park in any parking stall except in stalls marked for the handicapped or for staff.  
[Campus Map](#)

## Spring and Summer 2008 Program Information Sessions Schedule

Dental Assisting	Emergency Medical Services	Medical Assisting		
3:30 pm Thurs., Feb. 7, 2008 1:30 pm Thurs., Mar. 6, 2008 3:30 pm Thurs., Apr. 10, 2008 1:30 pm Thurs., May 1, 2008 10:00 am Tue., June 10, 2008 10:00 am Tue., July 15, 2008  <b>Kauiila 113</b> Program Director Sheila Kitamura 734-9260	9:00-11:00 am Thurs., Jan. 25, 2007 9:00-11:00 am Wed., Feb. 21, 2007  <b>Kauiila 207</b> Jamie Sugai 734-9288 <a href="http://library.kcc.hawaii.edu/external/ems">http://library.kcc.hawaii.edu/external/ems</a>	11:00-1:00 pm Fri., Jan. 11, 2008 11:00-1:00 pm Fri., Feb. 1, 2008 11:00-1:00 pm Fri., Mar. 14, 2008 11:00-1:00 pm Fri., Apr. 11, 2008 11:00-1:00 pm Fri., May 2, 2008 10:00-11:30 am Thurs., June 5, 2008 10:00-11:30 am Thurs., July 3, 2008 10:00-11:30 am Thurs., Aug. 7, 2008  <b>Kauiila 110</b> Program Director Lynn Hamada 734-9240		
Medical Laboratory/Biotechnician	Occupational Therapy Assistant	Physical Therapist Assistant		
Please contact Program Director for an appointment.  <b>Kauiila 209</b> Program Director Marcia Armstrong 734-9231	1:00-2:30 pm Thurs., Jan 10, 2008 1:00-2:30 pm Thurs., Feb. 21, 2008 1:00-2:30 pm Tues., Mar. 11, 2008 1:00-2:30 pm Thurs., Apr. 3, 2008 12:00-1:30 pm Wed., May 7, 2008 12:00-1:30 pm Wed., June 11, 2008 10:00-11:30 am Mon., July 7, 2008  <b>or by appointment</b> <b>Kauiila 210</b> Interim Program Director Carol Paul-Watanabe 734-9229	2:00-4:00 pm Thurs., Jan. 7, 2008 2:00-4:00 pm Mon., Feb. 12, 2008 10:00-12:00 am Thurs., Mar.13, 2008 1:00-3:00 pm Fri., Apr. 11, 2008 1:00-3:00 pm Tues., May 6, 2008 9:00-11:00 am Fri., June 13, 2008 1:30-3:30 pm Thurs., July 10, 2008 2:30-4:30 pm Mon., Aug 4, 2008  <b>Kauiila 123</b> Program Director Jill Wakabayashi 734-9398		
Radiologic Technology	Respiratory Care	Non-Credit Health Programs		
•12:00-1:30 pm Thur., Jan. 10, 2008 •12:00-1:30 pm Thur., Feb. 7, 2008 •12:00-1:30 pm Thurs., Mar. 6, 2008 •12:00-1:30 pm Thurs., Apr. 10, 2008 12:00-1:30 pm Thurs., June 19, 2008 12:00-1:30 pm Thurs., July 10, 2008 12:00-1:30 pm Thurs., Aug. 7, 2008  <b>Kauiila 104</b> Program Director Harry Nakayama 734-9252	•12:00-1:30 pm Fri., Jan. 12, 2007 •12:00-1:30 pm Fri., Feb. 2, 2007 •12:00-1:30 pm Fri., Mar. 9, 2007 •12:00-1:30 pm Fri., Apr. 13, 2007 •12:00-1:30 pm Fri., May 4, 2007  <b>Kauiila 217</b> Program Director Steve Wehrman 734-9243	<b>Massage Therapy Pharmacy Technician Phlebotomy</b>  Please log on to <a href="http://programs.kcc.hawaii.edu">http://programs.kcc.hawaii.edu</a> to obtain the latest program details and available information sessions to attend.		
<b>Information Sessions at Other Campus Sites</b>  <b>Contact</b> your academic advisor at your campus for a schedule of information sessions about these programs. <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <b>Campus Sites on Oahu</b>            University of Hawai'i at Manoa:            Career Service Center: 956-1836            Imi Ho'ola Program: 956-3466            Honolulu Community College: 845-9219            Leeward Community College: 455-0233            Windward Community College: 235-7413            Wai'anae Health Academy: 696-3155         </td> <td style="width: 50%; vertical-align: top;"> <b>Campus sites on Neighbor Islands</b>            University of Hawai'i at Hilo: (808) 974-7688            Hawai'i Community College: (808) 974-7741            UH Center-West Hawai'i: (808) 322 4856            Kauai Community College: (808) 245-8212            Maui Community College: (808) 984-3497         </td> </tr> </table>		<b>Campus Sites on Oahu</b> University of Hawai'i at Manoa: Career Service Center: 956-1836 Imi Ho'ola Program: 956-3466 Honolulu Community College: 845-9219 Leeward Community College: 455-0233 Windward Community College: 235-7413 Wai'anae Health Academy: 696-3155	<b>Campus sites on Neighbor Islands</b> University of Hawai'i at Hilo: (808) 974-7688 Hawai'i Community College: (808) 974-7741 UH Center-West Hawai'i: (808) 322 4856 Kauai Community College: (808) 245-8212 Maui Community College: (808) 984-3497	<b>Exercise and Sports Science Program</b>  Please log on to: <a href="http://programs.kcc.hawaii.edu/as/essp">http://programs.kcc.hawaii.edu/as/essp</a>  Or contact: Doug Crowell ESS Program Coordinator 734-9176  Teri Durland ESS Counselor 734-9290
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**\*\*Advising Information\*\***

Advising done on WEDNESDAYS ONLY, 9:00 -11:30 am/1:30 -4:00 pm in KAUILA 122 on a walk-in basis. (NO APPOINTMENTS). First come, first served.

Advisor: Russell Kinningham, Health Sciences Counselor  
Nanette Miles, Student Support

Prior to walk-in advising, students should have:

1. Attended a mandatory information session.
2. Checked the KCC website: <http://programs.kcc.hawaii.edu/>
3. A student copy of their transcripts and course descriptions
4. Placement test score if a new Student
5. Use the Ask-A Counselor form for e-mail advising at [hlthhelp@hawaii.edu](mailto:hlthhelp@hawaii.edu).

## Walk-in Advising

Twenty minutes (20) walk-in sessions with a Health Sciences advisor are available on a first come, first served basis on **Wednesdays from 9:00 – 11:30 am and 1:30 – 4:00 pm**. No appointment required. **Bring a copy of your transcripts, and Compass test scores** to the Walk-In Advising. Please call the Health Sciences Department at (808) 734-9270 for further information.

## Application Dates and Deadlines

Kapiolani Community College (KCC) deadlines are listed below.

- Deadlines and requirements differ by program.
- Applications will not be considered complete until all required documents are submitted.
- All documents become the property of the university and will be kept confidential.

If you apply or submit your required documents after the close of the application period, your application will be considered on a space available basis.

## Selective Admission Programs

Selective Admission Programs are high-demand programs that cannot accept everyone who applies. These programs have earlier admission deadlines, require additional application forms and have additional requirements.

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	Fall Semester	Spring Semester	Summer Semester
General College Admission	December 1 - July 17	June 1 - December 1	December 1 - April 30
International Students	<a href="#">See Related Links</a>	<a href="#">See Related Links</a>	<a href="#">See Related Links</a>
<b>Selective Admissions Program Deadlines (Subject to Change)</b>	Fall Semester	Spring Semester	Summer Semester
Dental Assisting (DENT)	December 1 - May 30	June 1 - November 15	Not Available
Emergency Medical Technician	December 1 - April 1	June 1 - October 1	Not Available
Medical Assisting (MEDA)	December 1 - May 30	Not Available	Not Available
Medical Laboratory Technician (MLT)	Not Available	June 1 - November 15	Not Available
Mobile Intensive Care Technician (MICT)	Not Available	June 1 - October 1	Not Available
Registered Nurse	December 1 - February 1	June 1 - September 1	Not Available
Registered Nurse - LPN Transition Program	December 1 - February 1	June 1 - September 1	Not Available
Adult Residential Care Home Operator	Check with Nursing Dept.	Check with Nursing Dept.	Not Available
Nurses Aide	Check with Continuing Education	Check with Continuing Education	Not Available
Occupational Therapy Assistant	December 1 - May 30	Not Available	Not Available

Physical Therapist Assistant	December 1 - May 30	Not Available	Not Available
Radiologic Technology	December 1 - February 1	Not Available	Not Available
Respiratory Care	December 1 - May 30	Not Available	Not Available

## Compass Testing

New KCC students may need reading and/or math placement test scores. The testing center is located in 'Iliahi 127 and testing assessments are offered Monday through Saturday. Allow yourself at least 2 hours for reading testing and 2 hours for math. No preregistration needed, just come early enough to test without feeling rushed. There is no time limit on the test. Check the link below for testing hours.

Compass Testing is done on the computer and instructions are given on screen before you start the test. Lab monitors are available in the room to help you learn to use the computer for the test. Dress comfortably and bring a sweater or jacket since the room is air-conditioned. You can retest only every 60 days so do your best.

Need a brush up on your math or reading skills? Check out the short term non-credit Brush Up classes. Call for information about scheduling and available seats at 734-9211 or visit the Continuing Education Office in Ilima 102A.